

TECH TIP

Maximizing your Conqueror experience: How to engage Secure Online Backups to protect your data

The **Conqueror Maximization Program (CMP)** includes many features dedicated to improving the operation of your business. Secure Online Backups are one of these features. The Secure Online Backups feature allows your center's data to automatically upload safely and securely to the cloud, protecting you from data loss in case of hardware failure. For centers with an active CMP account, here is how to engage Secure Online Backups, to ensure your data is protected.

- Access your personal QPortal page. If you have not previously accessed, you can reach
 your center's QPortal page by navigating to https://qportal.qubicaamf.com. Enter your
 center name in the search bar at the top of the page to locate the QPortal page for your
 location.
- Once signed in, scroll down to Management & Configuration, then select the button for Cloud Data Selection.



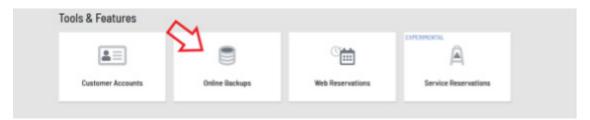
• From inside the **Conqueror Cloud Data Selection** screen, click on the toggle button for **Secure Online Backups** to the move the status from disabled to enabled







• Once you have enabled *Secure Online Backups*, your data will begin to upload to the cloud. From your main QPortal page, the data can be found under **Tools & Features** when you press the **Online Backups** button.



• Conqueror will now store rotating copies of the last seven backups of your center's data. In case of emergency, this data will remain secure and ready for you to utilize.



